



STUDENT FINANCIAL SERVICES

Raker Student Success Center | 2nd Floor

1300 Nevada State Drive | Henderson, Nevada 89002

Billing/Student Accounts | sfs@nevadastate.edu | 702.992.2120 | FAX 702.992.2121

Financial Aid | finaid@nevadastate.edu | 702.992.2150 | FAX 702.992.2151

Veterans Benefits | va@nevadastate.edu | 702.992.2199 | FAX 702.992.2151

Nevada State University Financial Responsibility Agreement

As a Nevada State University student, you are expected to comply with all policies and procedures applicable to your registration, payment of fees, enrollment, and attendance. You can view all university policies by clicking Policies at the bottom of any nevadastate.edu webpage. These responsibilities remain in effect for as long as you are enrolled or have an outstanding balance due.

PAYMENT OF FEES:

- I understand that when I register for any class at Nevada State University or receive any service from Nevada State University, I accept full responsibility to pay all tuition, fees and other associated costs assessed because of my registration and/or receipt of services. I further understand and agree that my registration and acceptance of these terms constitutes a promissory note agreement (i.e., a financial obligation in the form of an educational loan as defined by the U.S. Bankruptcy Code at 11 U.S.C. §523(a)(8)) in which Nevada State University is providing me educational services, deferring some or all of my payment obligation for those services, and I promise to pay for all assessed tuition, fees and other associated costs by the published or assigned due date.) Due dates may be found on MyNevadaState or in the published Academic Calendar at nevadastate.edu/registrar/academic-calendar/.
- I understand that the Nevada State University payment policy requires that I pay in full or establish a payment plan for any portion of my bill that is not covered by secured financial aid or third-party benefits on or before the published due dates for the class(es).
- I understand and agree that if I drop or withdraw from some or all the classes for which I register, I will be responsible for paying all or a portion of tuition and fees in accordance with the published Nevada State University tuition refund schedule at nshe.nevada.edu/regents/policies/ (NSHE Procedures and Guidelines Manual Chapter 7 Section 22). I have read the terms and conditions of the published tuition refund schedule and understand those terms are incorporated herein by reference. I further understand that my failure to attend class or receive a bill does not absolve me of my financial responsibility as described above. I further understand that it is my responsibility to know drop and withdraw policies and deadlines, and that it is my responsibility to drop or withdraw myself from my classes. Withdrawal dates may be found on the MyNevadaState student portal or in the published Academic Calendar at nevadastate.edu/registrar/academic-calendar/. Failure to drop or withdraw within published deadlines does NOT relieve you from your financial responsibility to the university for tuition and fees.
- I understand that if, by the tuition due date, I have not paid my charges in full, and I have not made a payment plan, and I do not have enough accepted anticipated financial aid to satisfy my charges for the term, I will not be permitted to register, order my transcript, or receive my diploma until payment is arranged. This hold will be applied at all Nevada System of Higher Education institutions. Additionally, my registration in the unpaid courses may be cancelled for non-payment.

Financial Aid:

- I understand that financial aid award offers do not represent actual or guaranteed payments but are an estimate of the aid I may receive if I meet all requirements stipulated by the relevant aid program or programs. If my eligibility for financial aid changes for any reason, I understand that I am responsible for any charges on my account that were previously covered by financial aid and that I am responsible for repaying any credit balances that were refunded to me.
- I understand that my financial aid award is contingent upon my continued enrollment and attendance in each class upon which my financial aid eligibility was calculated. If I fail to attend or drop any class before completion, I understand that my financial aid eligibility may decrease and some or all the financial aid awarded to me may be revoked.
- If some or all my financial aid is revoked because I dropped or failed to attend class, I agree to repay all revoked aid that was disbursed to my account and resulted in a credit balance that was refunded to me.
- I agree to allow financial aid I receive to pay all charges assessed to my account at Nevada State University if in accordance with the terms of the type of aid.
- Financial aid will be applied to housing charges after all registration fees are paid, unless I notify Student Financial Services by email. In which case, I will be responsible for paying the balance due to the housing office.

Prizes, Awards, Scholarships, Grants:

- I understand that all prizes, awards, scholarships, and grants awarded to me by Nevada State University will be credited to my student account and applied toward any outstanding balance. I further understand that my receipt of a prize, award, scholarship, or grant is considered a financial resource according to federal Title IV financial aid regulations and may therefore reduce my eligibility for other federal and/or state financial aid.

Method of Communication:

- I understand and agree that Nevada State University uses e-mail as an official method of communication with me, and that therefore I am responsible for reading the e-mails I receive from Nevada State University on a timely basis.

Contact:

- I authorize Nevada State University and its agents and contractors to contact me at my current and any future cellular phone number(s), email address, or wireless device regarding my delinquent student account(s)/loan(s), any other debt I owe to Nevada State University. I authorize Nevada State University and its agents and contractors to use automated telephone dialing equipment, artificial or pre-recorded voice or text messages, and personal calls and emails, in their efforts to contact me. Furthermore, I understand that I may withdraw my consent to call my cellular phone by submitting my request in writing to the registrar's office or in writing to the applicable contractor or agent contacting me on behalf of Nevada State University.

Updating Contact Information:

- I understand and agree that I am responsible for keeping Nevada State University records up to date with my current physical addresses, email addresses, and phone numbers by logging into MyNevadaState to update information. Upon leaving Nevada State University for any reason, it is my responsibility to provide Nevada State University with updated contact information for purposes of continued communication regarding any amounts that remain due and owing to Nevada State University.

Financial Hold:

- I understand and agree that if I fail to pay my student account bill or any monies due and owing Nevada State University by the scheduled due date, Nevada State University will place a financial hold on my student account for all NSHE institutions, preventing me from registering for future classes, requesting transcripts, and/or receiving my diploma.

Billing Errors:

- I understand that administrative, clerical, or technical billing errors do not absolve me of my financial responsibility to pay the correct amount of tuition, fees and other associated financial obligations assessed because of my registration at Nevada State University.

Non-Compliance Charge:

- I understand and agree that if I fail to pay my student account bill or any monies due and owing Nevada State University by the scheduled due date, Nevada State University may assess late payment charges at the rate of 10% (with a minimum of \$10) of the balance per month on the past due portion of my student account until my past due account is paid in full.

Collection Costs:

- I understand and accept that if I fail to pay my student account bill or any monies due and owing Nevada State University by the scheduled due date and fail to make acceptable payment arrangements to bring my account current, Nevada State University may refer my delinquent account to a collection agency. I further understand that I am responsible for paying the collection agency fee which may be based on a percentage at a maximum of 20 percent of my delinquent account, together with all costs and expenses, including reasonable attorney's fees, necessary for the collection of my delinquent account. Finally, I understand that my delinquent account may be reported to one or more of the national credit bureaus.

Returned Payments:

- I understand that if payment is in the form of a check (or E-Check) and the check is returned by the bank for any reason, a \$25.00 service charge will be charged to the account. If payment is not resolved, your account may be submitted to the District Attorney's office for collection. Upon transmittal for collection, the student will be responsible for any collection costs imposed by the District Attorney's office.

Family Educational Rights and Privacy Act:

- I understand that Nevada State University is bound by the Family Educational Rights and Privacy Act (FERPA) which prohibits Nevada State University from releasing any information from my education record without my written permission. Therefore, I understand that if I want Nevada State University to share protected information from my education record with someone else, I may designate parents/legal guardians as authorized users in MyNevadaState using the authorized Third-Party Release user link. I further understand that I may revoke my permission at any time using the same procedure.

Entire Agreement:

- This agreement supersedes all prior understandings, representations, negotiations and correspondence between the student and the Board of Regents of the Nevada System of Higher Education on behalf of Nevada State University, constitutes the entire agreement between the parties with respect to the matters described and shall not be modified or affected by any course of dealing or course of performance. This agreement may be modified by Nevada State University if the modification is signed by me. Any modification is specifically limited to those policies and/or terms addressed in the modification.