

# Fall 2024 Nursing Application Instructions



NEVADA STATE UNIVERSITY  
**SCHOOL OF NURSING**



## **Application Timeline:**

Applications Open May 10, 2024, at 5:00 pm

Applications Close May 31, 2024, at 5:00 pm

## **School of Nursing Mission Statement:**

The Nevada State University School of Nursing fosters excellence in healthcare by providing innovative and evidence-based education. Our focus on caring and competence leads to improved health, safety, and cultural awareness for all participants within the communities served.

**Application Assistance:** If you encounter difficulty with the accessibility of this document, please contact the Disability Resource Center at [drc@nevadastate.edu](mailto:drc@nevadastate.edu)

**Web:** [School of Nursing](https://www.nevadastate.edu/school-of-nursing)

**Application Email:** [sonapplication@nevadastate.edu](mailto:sonapplication@nevadastate.edu)

Updated: May 10, 2024

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## School of Nursing Fall 2024 Information

**All applicants must read the final instructional packet, in its entirety, prior to starting on any part of their Fall 2024 application processes.**

Fall 2024 applicants must use their Nevada State University (NS) student email address to contact the nursing department. **It is a violation of [Student Email Policy](#) to contact any NS faculty, staff, or department from a personal email address.** Any Fall 2024 application inquiries that are received from a personal email address will be immediately discarded.

This application is for the NS School of Nursing (SON) Full-Time Continuous and Part-Time Continuous nursing tracks that begin in Fall 2024. Fall 2024 application submissions will be accepted starting at 5:00 pm on May 10, 2024, through 5:00 pm on May 31, 2024.

**Full-Time Continuous:** The Full-Time Continuous track will run for five consecutive semesters, including every Fall, Spring, and Summer semester. This track typically requires Monday-Friday availability during morning, afternoon, and early evening hours; however, final days are determined by campus, lab, and clinical availability.

**Part-Time Continuous:** The Part-Time Continuous track will run for ten consecutive semesters, including every Fall, Spring, and Summer semester. This track typically requires Thursday-Saturday availability during morning, afternoon, and early evening hours; however, final days are determined by campus, lab, and clinical availability.

Applicants may apply to both tracks.

- DO NOT apply to any track in which you have no intention of accepting an offered seat.
  - Students who decline offered seats because the offer was not for their preferred choice may receive penalty points in future applications.
  - If you are not willing to accept an offered seat in any track, please do not apply to said track.
- DO NOT apply to all tracks in expectation of any admission being an opportunity to transfer over to a more preferred track.
- Applicants will not receive a decision letter for every track in which they apply. Only one decision letter will be emailed to each applicant. Each applicant will either receive one offer letter of acceptance to only one track, or only one letter of non-acceptance to all tracks.
- For admitted applicants who apply to more than one track:
  - Admitted applicants will be considered for admission into their preferred track first.
  - If an applicant receives a letter offering a spot in their second-choice track, that is due to their application submission not being competitive enough for placement in their preferred track.
  - This is the only offer the applicant will receive.
  - If the offer is not accepted by the stated deadline, the applicant will forfeit any placement in the Fall 2024 program.

## Student Responsibility & Admissions Discretion

All applicants are solely responsible for the accuracy and eligibility of their own submissions.

**Meeting minimum eligibility does not guarantee any applicant a spot in this program.** There are more applicants than seats available, so there will be students who do not get into this program this cycle. Any potential applicant who does not fully understand the prerequisite and eligibility stipulations of this program needs to schedule an appointment with their advisor, contact SON for program materials, and read through programming information throughout NS's website and undergraduate catalog before applying to this program. All applicants should fully understand our [application weighted sections](#) before applying to this program. All applicants should fully understand how to strengthen future applications, if not admitted to this cycle before applying to this program.

The SON Admissions Committee has the authority to use discretion when determining final application scoring and offers of admission. As this is a professional licensure program, the committee values accurate and error free application submissions, in addition to students who conduct themselves in a professional manner. Professionally presented and error free submissions speak highly to an applicant's regard and understanding of the high academic expectations and personal responsibility required when entering a demanding and rigorous professional licensure program. Those students whose applications express accuracy and professionalism will receive priority over unprofessional submissions who fail to follow application directives, or those who submit applications with inaccurate or erroneous information.

## Quick Eligibility Check

### Common Eligibility Issues

This list is not fully inclusive. All applicants are solely responsible for verifying and understanding their own eligibility prior to applying to this program.

- Not being a currently admitted and active student with NS at time of application may cause issues with being able to verify eligibility.
  - Simply being admitted to NS does not fulfill eligibility.
    - Students must have admitted status to NS in order to have access to a NS Degree Audit Report (DAR).
    - The DAR must be up-to-date and must verify 'Satisfied' status of every individual prerequisite course (found throughout the DAR, not the information at the top of the document).
  - NS students who have been discontinued, or who are at risk of being discontinued in Summer 2024 are not eligible to apply to this program. If you lose your active student status at any point during the Summer 2024 semester, you will no longer be an NS student, and we will not be able to evaluate your application. If an evaluation has already occurred and an offer for a seat in the program has been extended, we will have to rescind the offer, as you will no longer be an NS student.
    - Students will be discontinued in their third semester of inactivity with the institution. If you are currently in your third semester of inactivity, you will be discontinued before this program starts in Fall. Please reach out to the [Office of the Registrar](#) if you have questions about discontinuation.

## Common Eligibility Issues — Continued

- Out-of-date, inaccurate, or no NS Degree Audit Report (DAR).
  - We will not accept or review transcripts of any kind—NS DAR only.
  - Transfer students who apply to NS without accounting for the lengthy transfer evaluation process (6-8 weeks or more) risk not having an updated NS DAR.
  - If an applicant's DAR does not verify 'satisfied' status of every prerequisite course requirement (located throughout the report, not the information at the top of the report), the application submission will not verify minimum eligibility.
- BIOL Violations:
  - More than two attempts within the past five years.
  - Most recently attempted and eligible grades below a C, S/U grades, withdrawals, or audits.
  - Earned grades only, we do not round.
- TEAS Violations:
  - No/incorrect TEAS documentation submitted.
  - Scores not above 60% in all sections and overall.
  - Retakes that violate the 30+ day retake rule.
  - Not having ATI send official scores to NS.
    - Official scores only need to be sent once; we will keep them until they expire at the two-year mark.
  - Earned scores only, we do not round.
- GPA Violations:
  - Cumulative GPA not 2.500 or higher
  - Program Specific GPA not 3.250 or higher
  - Earned GPA's only, we do not round.
- Pending Coursework Violations
  - All in-progress courses must be with NS at the time of application.
  - No more than 14 prerequisites outstanding and in-progress at the time of application.

This list is not fully inclusive; it only reflects common eligibility violations. Any applicant who does not fully understand our program eligibility stipulations should schedule an appointment with their advisor, contact SON for program materials, and read through program information located throughout NS's website and the undergraduate catalog before applying to this program.

## Application Processes

All applicants must first apply and be fully admitted to NS at the time of application, (see [Common Eligibility Issue](#) above for more information about admitted status and Degree Audit Report (DAR) accuracy and access requirements) before they can apply to the Nursing Program.

1. Applying to NS
  - a. Applicants must first be admitted to NS with a declared Human Health Sciences Major and a Pre-Nursing Specialization.
  - b. Prior to Fall 2020, Interdisciplinary Studies Major with a Health and Wellness Concentration, and a Nursing Sciences Minor will also be accepted, so long as the student has continuously maintained their active NS student status, and as verified through their NS academic record and DAR.
2. Applying to the Nursing Program
  - a. NS Students
    - i. Students whose prerequisite courses were taken from NS should have already met with their Academic Advisor to verify prerequisite coursework and GPA eligibility prior to applying to this program.
      1. Students are solely responsible for verifying their degree audit report is up-to-date and accurately reflects satisfactory completion of all prerequisite coursework and GPAs.
        - a. The DAR submitted at the time of application is the only DAR that will be considered for application requirements. We will not accept or review transcripts, other institutional documents, or any documentation corrected after the deadline.
      - ii. Once prerequisite coursework and all other eligibility stipulations have been satisfied, students may submit a nursing application for consideration.
    - ii. Transfer Students
      - i. Students who have recently transferred and been admitted to NS should meet with an Academic Advisor to verify transfer, prerequisite coursework, and GPA eligibility prior to applying to this program.
      - ii. Transfer students must further be able to verify their prerequisite coursework and GPA eligibility to NS standards and equivalencies, per an NS DAR.
        1. Transfer students who apply to NS without accounting for the lengthy transfer evaluation process (6-8 weeks or more) risk not having access to an updated DAR prior to our program deadline.
        2. Students are solely responsible for verifying their degree audit report is up-to-date and accurately reflects satisfactory completion of all prerequisite coursework and GPAs.
          - a. The DAR submitted at the time of application is the only DAR that will be considered for application requirements. We will not accept or review transcripts, other institutional documents, or any documentation corrected after the deadline.
      - iii. Once prerequisite coursework and all other eligibility stipulations have been satisfied, transfer students may submit a nursing application for consideration.

## Nursing Application Deadline

Completed applications for placement consideration into the Fall 2024 cohorts must be submitted by 5:00 PM on May 31, 2024. Late or incomplete submissions will not be considered or reviewed for placement in the Fall 2024 program.

## Decision Notification

All applicants who successfully submit a completed nursing application submission prior to the deadline will receive a decision letter. Decision letters will be emailed to each applicant's NS assigned student email address by June 29, 2024. Letters cannot be mailed or picked up in person, and decisions will not be discussed over the phone.

## Application Preparation

### Questions About the Application

**Any questions related to the application must be emailed to [sonapplication@nevadastate.edu](mailto:sonapplication@nevadastate.edu). The Admissions Committee is only available via email, application questions will not be answered over the phone or in-person. All questions must be emailed and will be addressed in the order in which they are received.**

Flagging and labeling of emails will not receive any special prioritization, all emails will be addressed in the order in which they are received. Generalized questions only, we are unable to schedule individual appointments with students for the purpose of reviewing applications.

Due to the volume of emails received during an application cycle, emails may take up to two business days to receive a reply. All application related questions must be sent before 5:00 pm on Wednesday, May 29, 2024, if you wish to receive a guaranteed response prior to the application deadline. Any email received after 5:00 pm on May 29, 2024, is at risk of not receiving a reply prior to the deadline.

## Before Starting this Application

- Applicants are solely responsible for the accuracy of their own submissions. Errors and omissions can result in point penalties or ineligibility.
- To complete this application, applicants will need an up-to-date and accurate NS Degree Audit Report that is available in their [MyNS Student Center](#). Instructions on how to access this report are included in the [How to Access NS Degree Audit Report](#) section of this document.
- Review the application submission for completeness and accuracy. An incomplete or unprofessional submission can affect admission ranking and eligibility.
- SON and Academic Advising staff are available via email for general inquiries only; we will not review or verify individual application submissions.
- Students who are admitted into the Fall 2024 semester must be available to attend two mandatory and in-person new student orientations. Absence from either orientation will result in immediate dismissal from the program. **As this is a professional licensure program, students are expected to wear business casual attire to orientation.** These orientations will be held on the following dates:
  - **Friday, July 26, 2024**
  - **Friday, August 23, 2024**

Updated: May 10, 2024



## **Nursing Application Workshops**

The SON is holding two virtual application workshops and two open Q&A hours. Attendance is not mandatory but is recommended for those with additional application questions that elaborate upon the information provided in this information packet.

### ***Workshops***

Please finish reading this document in its entirety before attending the workshops. The workshops are meant to be an additional aid to this instructions packet, not a substitution for this packet.

Anyone who has read this packet in its entirety will be allowed to submit questions ahead of the workshop. Please email [sonapplication@nevadastate.edu](mailto:sonapplication@nevadastate.edu) with the Subject line “Application Workshop Question.” In the body of the email, please provide the date of the workshop you will be attending and your question. Please ensure you finish reading through this application packet before submitting your questions, as any question that is clearly covered in this packet will receive lowest priority during the workshop and will only be considered if time permits.

Current NS students who need an accommodation to fully participate in the workshop should contact the School of Nursing at [sonapplication@nevadastate.edu](mailto:sonapplication@nevadastate.edu) or The Disability Resource Center at 702-992-2180 or [drc@nevadastate.edu](mailto:drc@nevadastate.edu). Please allow sufficient time to arrange the accommodation(s). We will need at least 72 hours to accommodate most requests.

Workshop 1 – Wednesday, May 15, 2024, at 12:00 pm.

Click on the link to join the [May 15<sup>th</sup> workshop](#).

Workshop 2 – Monday, May 20, 2024, at 4:00 pm.

Click on the link to join the [May 20<sup>th</sup> workshop](#).

### ***Q & A Open Hours***

For generalized questions only, individualized reviews will not be conducted. Please read this application instructions packet in its entirety prior to attending the Q&A. The link below will take you to the online meeting on the dates and times below. The waiting room will be open, and participants will be addressed in the order in which they arrive. Anyone in the waiting room by 12:30pm will be seen, even if earlier student inquiries take us past 12:30pm.

[Q&A 1](#) — Tuesday, May 28, 2024, from 12:00-12:30pm.

[Q&A 2](#) — Wednesday, May 29, 2024, from 12:00-12:30pm.

## Degree Audit Report Discrepancies

The SON and the Academic Advising Center are unable to schedule individual appointments with students for the purpose of reviewing applications. Any applicant who has questions that cannot be answered within this instructions packet should sign up for a workshop, where specific questions can be submitted ahead of time, attend one of the Q&A sessions, or send a clarifying email with their specific question.

If you do not fully comprehend how to read your degree audit report (DAR), please meet with your advisor, and attend one of the application workshops. Students are solely responsible for the accuracy of their DAR and discrepancies can result in point penalties or ineligibility.

Transfer students who apply to NS without accounting for the lengthy transfer evaluation process (6-8 weeks or more) risk not having access to an updated NS DAR prior to our program deadline. Incomplete DARs due to a recent transfer will not fulfill minimum eligibility requirements. If the full and complete transfer credit evaluation is not complete, fully proving NS coursework and GPA requirements prior to our application deadline, the student will have to apply to our next application cycle.

### ***If you have a DAR Discrepancy:***

If you are an established NS student and have any discrepancies on your DAR, not related to a recent transfer evaluation process, you must contact an advisor at [prenursing@nevadastate.edu](mailto:prenursing@nevadastate.edu) with any concerns before May 22, 2024.

Emails should be tagged as “High Importance” and should have “Urgent: Degree Audit Discrepancy SON Application” in the subject line. Any requests for degree audit adjustments must be emailed by May 22, 2024. DAR discrepancies must be corrected prior to application submission and can result in point penalties or ineligibility if not fully corrected prior to submission.

## Additional Resources & Notifications

### Financial Aid

All Full-time continuous, full-time night shift, and part-time continuous tracks run year-round (Fall, Spring, and Summer semesters). Financial Aid is distributed in academic year increments, one year at a time. Payments are made once in Fall and once in Spring. Students who accept all their available financial aid over the Fall and Spring semesters will not have any financial aid available for Summer disbursement.

Students who attend school for several semesters and/or return for a second bachelor's may be nearing their maximum Federal Pell and Federal Loan lifetime aggregates for an undergraduate degree and are encouraged to [review important information](#).

If you have any questions or would like information regarding Financial Aid, please visit their [website](#) or email [finaid@nevadastate.edu](mailto:finaid@nevadastate.edu).

### Disability Resource Center

Any student with a documented disability, and need for classroom or program accommodations, is encouraged to contact the Disability Resource Center. Inquiries are confidential and assessed on a case-by-case basis. Contact the Disability Resource Center well before the start of the semester, as approved accommodations are not retroactive and can take weeks to approve.

If you have any questions or would like information regarding the Disability Resource Center, please visit their [website](#) or email [drc@nevadastate.edu](mailto:drc@nevadastate.edu).

### The Writing Center

The SON Admissions Committee has the authority to use discretion when determining final application scoring and offers of admission. The committee values error free and professional submissions that speak highly to an applicant's regard and understanding of expectations for entry into professional licensure programming. Personal statements are a mandatory part of this application process and any student not confident in their grammar, spelling, and writing skills should schedule an appointment with the Writing Center staff for assistance. More information on the Writing Center can be found on their [website](#).

# Application Submission

## How to Submit Your Application

- Do not rush this application submission. All applicants must read this instruction packet in its entirety, as errors and omissions can result in point penalties or ineligibility.
- Prepare all required documentation for submission prior to starting the online application.
- Applications and required documentation can only be submitted once. Plan ahead and double-check all documentation prior to submission.
- Each applicant is solely responsible for the accuracy and eligibility of their own submission.
- Submit all pages of all documents. Do not attempt to remove any pages from any documentation and do not merge all documentation into a single PDF.
- Label all documentation in the following format: Last name, first name, type of document. You can use either the full name, short name, or an acronym for each document, but do not forget your name on in the label. Without your name, we cannot guarantee we will be able to find your submission amongst all applicant document submissions. If we cannot find all required documentation for any submission, the submission will be disqualified.
  - a. Degree audit report examples:
    - i. Scorpion, Scotty, DAR *or*
    - ii. Scorpion, Scotty, Degree Audit Report
  - b. If we are able to locate mislabeled documents, the application may receive point penalties as determined by the Admissions Committee.
- Once you have read through the instructions in their entirety and are ready to submit all application documentation, you may begin the [online application](#).

## Complete Application Submissions Must Include the Following:

### *All Applicants:*

1. [Fall 2024 Online Application](#)
  - a. Application must be completed in its entirety, must include all additional documentation at time of submission, and must be submitted prior to the deadline.
2. [NS Degree Audit Report](#)
  - a. A copy of your current and up to date NS Degree Audit Report. The report submitted with your application must include the grades received in all courses taken through the Summer 2024 semester. In-progress classes must be on the DAR with an “IP” under the “Type” column.
  - b. Inaccurate and outdated degree audit reports may result in ineligibility.
  - c. We will not accept any transcripts and we will not accept corrected degree audit reports after the deadline.
3. [TEAS](#)
  - a. The Individual Performance Profile results of your most recent TEAS exam only. Transcripts or other documentation will result in ineligibility.
    - i. If you have taken the TEAS test through a location other than NS, you must also order a transcript of your most recent attempt from [ATI Testing](#) and have your official scores sent to NS. If you cannot find us under “Nevada State University,” we may still be listed as “Nevada State College” with ATI.
    - ii. We only need official scores sent by ATI once, we will keep the tests until they expire at the two-year mark.

## Complete Application Submissions Must Include the Following: — Continued

### 4. [Personal Statements](#)

- a. Personal statements must follow all directions, directives, and guidelines for each question to receive credit for completion of this requirement.
  - i. Failure to follow all directives can result in point penalties or ineligibility.
  - ii. The committee values error free and professional submissions that speak highly to an applicant's regard and understanding of expectations for entry into professional licensure programming.

### *Additional and Elective Documentation, not Applicable to all Applicants:*

#### 1. **Approved Nursing Petitions**

- a. Any student with an approved SON *Petition for Exception to Nursing Policy* must attach a copy of all approved petitions for the Admissions Committee's consideration during evaluation. Failure to attach petition(s) for consideration may affect admission ranking and eligibility.
  - i. Do not attach any standard petitions, SON *Petition for Exception to Nursing Policy* only. Petition must have been emailed directly to SON and a decision letter must have been emailed back to you on a document labeled "Petition for Exception to Nursing Policy," with approval directly from an SON representative.
    1. Not general NS petitions, and not petitions sent to the School of Liberal Arts, Science, and Business, or the School of Education.

#### 2. **Bonus Points**

- a. Simulation Lab Documentation
  - i. Any students with SON simulation volunteer hours must submit a copy of their signed volunteer sheet for the Admissions Committee's consideration during evaluation. Failure to attach volunteer sheet(s) for consideration will result in zero bonus points.
- b. [Student Nurse Association \(SNA\) Membership & Essay](#)
  - i. Any student with SNA Membership must verify SNA has submitted their name to the SON Admissions Committee and must submit an essay explaining their involvement and activities in volunteering with the SNA.

## Courtesy Checklist:

This is a courtesy only, not guaranteed to be all-inclusive. Each applicant is solely responsible for knowing what they need for a complete and accurate application submission to prove their own eligibility.

- Nursing Fall 2024 Application
  - Submitted online.
- NS Degree Audit Report (DAR)
  - Uploaded with application through Qualtrics online application.
- TEAS Individual Performance Profile PDF (& official scores sent from ATI)
  - Uploaded with application through Qualtrics online application.
- Personal Statements
  - Uploaded with application through Qualtrics online application.
- Petitions (if applicable)
  - Uploaded with application through Qualtrics online application.
- Bonus Point Documentation (if applicable)
  - Uploaded with application through Qualtrics online application.

## How to Start Your Application

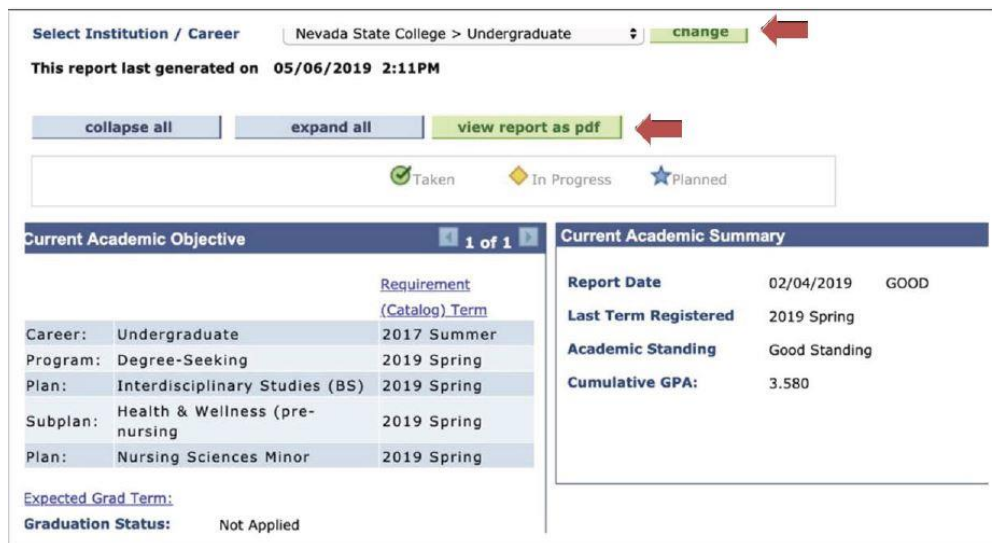
1. After reading this instructions packet in its entirety, eligible applicants may start their [Fall 2024 Nursing Application](#).
2. Unless a question states that it is optional, all questions must be answered in order to proceed to the next page of the application.
3. All academic claims made on this application will be verified by the SON Admissions Committee during review. Any false, misleading, or omitted information will result in disqualification from review, or the rescinding of any offered seat that was made based on the review of any inaccurate information.
4. The last page of the application will require you to upload the mandatory DAR, TEAS, and Personal Statements documentation, along with any elective documents. Your submission will not be complete or eligible without all required documents being uploaded and submitted with the online application.
5. The application is over and submitted when you see a copy of your submissions. There will be an opportunity to also download a PDF copy of your submission, it is recommended that you download the PDF for your records. This is the only confirmation you will receive regarding your submission.

## How to Access NS Degree Audit Report (DAR)

1. From your student account through the [MyNS Student Center](#), select “Academic Requirements” from the drop-down menu.



2. If necessary, change Institution/Career to “Nevada State University > Undergraduate” and then select “view report as pdf” to download a PDF copy of your report. If you also attended CSN/GBC/TMCC and you do not change the institution, you will not be able to find the NS DAR and your submission will result in disqualification.



3. A PDF will download and/or pop up in a new window—watch for pop-up blockers. Save this PDF, labeling it as directed under [How to Submit your Application](#). You will want to review this document to ensure there are no discrepancies being reported on your DAR, as discrepancies can lead to point penalties or ineligibility.
4. Each applicant is solely responsible for reading through and verifying the accuracy of their own DAR before submitting it for application review. Errors on this DAR can lead to disqualification, do not turn this in unless you have carefully read through it to ensure all prereqs are appropriately accounted for on your NS DAR by following the directions provided below. If you do not understand these directions, sign up for a [workshop](#) where the DARs will be discussed and reviewed in more detail.



## How to Read Your DAR:

**Failure to read and verify your DAR can result in point penalties or ineligibility. Read through your DAR and verify all coursework and GPA accuracy before you submit it.**

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**NSC Degree Audit Report**  
For Scotty Scorpion 1013485797 prepared on 12/13/2022  
Requested by

<b>Program</b>	<b>Requirement Term</b>	<b>Requirement Status</b>
Undergraduate Career	2020 Fall	Not Satisfied
Degree-Seeking Program	2022 Fall	Not Satisfied
Human Health Sciences Major	2022 Fall	Not Satisfied
Pre-Nursing Specialization	2022 Fall	Satisfied

**BS HUMAN HEALTH SCIENCES REQUIREMENTS (RG-6335)**  
Overall Requirement Not Satisfied:

\*\*\*\*\* IMPORTANT INFORMATION \*\*\*\*\*  
While efforts have been made to ensure the accuracy of this report, YOU ARE RESPONSIBLE FOR VERIFYING THE ACCURACY OF THIS INFORMATION AND REPORTING CONCERNS TO YOUR ADVISOR.

Final certification of completion of degree requirements rest with your school, your department, and the Registrar's Office. Incomplete grades and transfer credentials must be complete and on file at the Registrar's Office prior to the final date of the term of graduation. Failure to meet this deadline may delay your date of graduation.

**Core Curriculum Requirement - English Composition (R-630)**  
**Not Satisfied:** Complete ENG 101 and ENG 102.  
Note: ENG 101 is not required for students placing in ENG 102.

**Composition I**  
**Satisfied:** One course required.

Courses Used

Term	Subject	Catalog Nbr	Course Title	Grade	Units	Type
2013 Fall	ENG	101	Composition I	TB	3.00	TR

**Composition II**  
**Not Satisfied:** Required course.

1. The #1 arrow indicates where you will want to make sure your name and NSHE number are correct. You will also want to check the date to ensure the DAR is reflecting your most recent semester of attendance and accurate start date with NS.
2. The #2 arrow indicates where the DAR must indicate a Human Health Sciences Major with a Pre-Nursing Specialization and the column to the right, "Requirement Term," is where the Summer 2024 or earlier start date must be reflected next to Human Health Sciences Major and Pre-Nursing Specialization.
3. The #3 arrow is pointing to overall degree progression and is not looked at for application purposes. It does not matter if your DAR Requirement Status reads 'Not Satisfied' or 'Satisfied' in this section.
4. The #4 arrow indicates the first of several sections where your DAR must read 'Satisfied' and must be accompanied by an earned C grade or better for every prerequisite course requirement. Every prerequisite must be accounted for within your DAR. You must go through and find every prerequisite class, one-by-one, to verify prerequisite coursework eligibility.
  - a. Please note that all in-progress courses should also read 'Satisfied' and under the 'Type' column should read 'IP.'



## How to Read Your DAR: — Continued

5. In the example above, the bracket indicates the Core Curriculum Requirement for English, which consists of two courses: ENG 101 and 102. This example shows that the overall Core English requirements are ‘Not Satisfied.’ Underneath the Composition I and II headings, you can see what has and has not been satisfied. The Composition I heading shows that ENG 101 is ‘Satisfied’ with a B grade from an ENG 101 course. The ‘T’ in the TB grade indicates a transfer credit, it does not matter if the grade reads ‘B’ or ‘TB,’ both represent a B grade. The Composition II heading shows that this requirement is ‘Not Satisfied,’ thus making the overall Core Requirement ‘Not Satisfied’ because ENG 102 has not been completed and is not in-progress at the time of Scotty’s application submission.
  - a. In order to meet eligibility, all required SON prerequisite courses must state ‘Satisfied’ for the overall requirement and for each individual course.
6. The remaining requirements can be found throughout the rest of your DAR. If you do not understand how to read your DAR, schedule an appointment with your advisor and attend one of the [Nursing Application Workshops](#).

### ***How to find your GPAs:***

- The Cumulative GPA can be found under ‘Minimum Cumulative GPA (NS + Transfer).’ Under this should be a bullet point with the required and completed GPA
  - i.e., •GPA: 2.500 required, 3.642 completed
  - You need to verify your GPA meets minimum requirements and report the ‘completed’ number on your application.
  - The Program Specific GPA can be found under ‘Pre-Nursing Program Specific GPA.’ The bullet points are the same as cumulative above. You need to verify your GPA meets minimum requirements and report the ‘completed’ number on your application.
- To help find these sections quicker, Adobe has a Ctrl+F function that will allow you to type in ‘gpa’ to search the entire document for all occurrence of the phrase.

### ***Important graduation credit information:***

The program consists of 71 credits. In order to graduate with a bachelor’s degree, credits eligible for said degree must add up to at least 120. If your DAR does not reflect 49 or more non-NURS credits under the section labeled “Minimum Total Units Required for Graduation” you will want to reach out to the Academic Advising Center to find out if additional credits may be needed to fulfil graduation requirements. Any transfer, elective, test, or other types of course equivalencies may cause total credit issues and it is recommended that all students regularly check their DARs for credit, GPA, grade, and program progression accuracy.

## How to Access TEAS Results

1. Locate your results by logging into your [ATI account](#) and clicking on My Results (#1 arrow below). Do not click download at this point, you will end up with a transcript, not an Individual Performance Profile, and your submission will be disqualified.
2. Click on your most recent ATI TEAS assessment (#2 arrow below).

**My Results**  
View your full Student Transcript below

**Proctored Assessments**

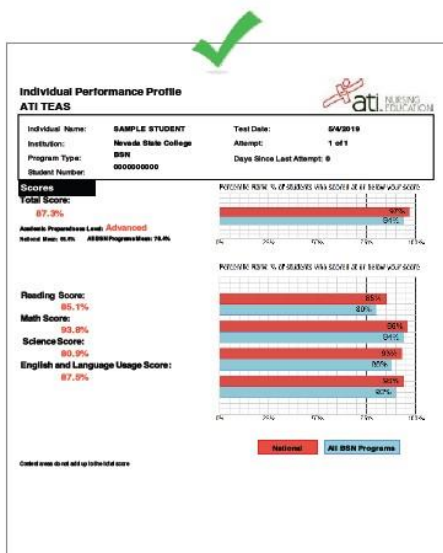
Assessment Name	Date Completed	Individual Score	National Mean	National PR	Level	Focused Review
<b>ATI TEAS</b>	5/4/2022	87.3%	65.6%	97	Advanced	
Reading		85.1%	72.4%	85		
Math		93.8%	88.6%	98		
Science		80.9%	57.2%	93		
English and Language Usage		87.5%	66.3%	94		

3. This will open the Individual Performance Profile. Click Download Report for a PDF copy of your results.

**Individual Performance Profile**

SHARE RESULTS    DOWNLOAD REPORT    Score Explanation

4. The downloaded results should look similar to the example on the left, in either blue, orange, or blue and orange. The example on the right will result in disqualification.



**Transcript for Sample Student**

INSTITUTION: Nevada State College    Program Type: ADN

Assessment Name	Date/Time	Score	Level	Adapted	Program	Adapted	Program	Total Focused Review	Individual Score
Proctored Assessment									
Practice Assessment									

**Continuing Education Credits** - Earned as of 4/16/2018

Course	Completed and Completed Date	Course Not Completed and Due Date	Total Contact Hours Earned

**Tutorials** - Earned as of 4/16/2018

ATI Plus - Student Orientation "NEW"  
Module: Steps to Success

Student Orientation Quiz Information	Date/Time	Score	Time Used	Total Times Used
Student Orientation Quiz	5/11/2017 8:29:00 PM	81.9%		
Student Orientation Quiz				

## How to Find and Report Your TEAS Results

After you have downloaded and saved a copy of your TEAS Individual Performance Profile from above, you will need it to fill out TEAS information in the application. We will only accept your most recently attempted test. Only report the information from this sheet; errors or omissions between what you report and what is submitted by ATI may result in disqualification.

1. The #1 arrow below shows where you can find your test date, attempt number, and days since last attempt. The testing date must be within the past two years, you must submit only the most recent attempt scores, and this must show 30 or more days since last attempt (unless only taken once, in which case this will read '0'—please input 0).
2. The #2 arrow below shows where you can find your total test score. The total test score must be 60.0% or higher.
3. The #3 arrow below shows where you can find your individual section scores. Each section must receive a score of 60.0% or higher.

### Individual Performance Profile ATI TEAS



Individual Name:	SCOTTY SOCRPION	Test Date:	6/18/2020
Institution:	Nevada State College	Attempt:	2 of 2
Program Type:	BSN	Days Since Last Attempt:	41
Student Number:	1013485797		

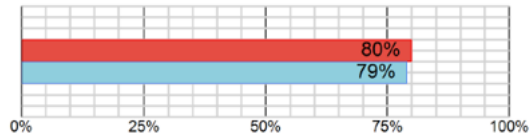


#### Scores

**Total Score:**  
76.4%

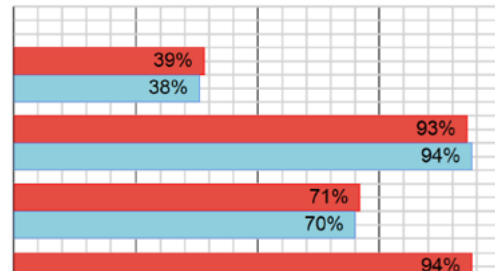
Academic Preparedness Level: **Proficient**  
National Mean: 65.6% All ADN Programs Mean: 66.1%

Percentile Rank: % of students who scored at or below your score



**Reading Score:** 71.3%  
**Math Score:** 90.2%  
**Science Score:** 64.8%  
**English and Language Usage Score:** 85.5%

Percentile Rank: % of students who scored at or below your score



## Personal Statements of Interest

All applicants are required to submit two type-written statements that address each applicant's preparation for entrance into the NS Nursing Program. Each statement must fully address the question and specific directives asked. Applications received without completed statements will be disqualified. Each statement must be the applicant's original work and is expected to be professional in presentation, with appropriate use of spelling, grammar, and punctuation. Please put both questions on one single PDF document (the 'Save As' feature in Word can convert to PDFs).

**Please Note:** While statements are expected to be professional in nature, we do not require a formal paper-like presentation to be submitted. Please simply type up a one-paragraph answer for each question on no more than two pages. There is no need for any formal type of formatting. However, if you choose to use any quotations or resources, please make sure to cite your sources at the end of the document. Please do not stress too much over these statements, we are simply looking to verify that applicants follow directives by addressing each question, are familiar with the offerings of our program, and why our program appeals to the applicant. As there are more applicants than available seats, some applicants will not get into this cycle. With that in mind, we are further looking to ensure that all applicants understand how the applications are reviewed and weighed, so that those students not selected for the program are best prepared with a self-written, achievable plan to keep working on strengthening their application for future consideration.

### ***Personal Statement Questions – Required of all Applicants:***

#### **First-Time Applicants:**

In one full paragraph (approximately 200-250 words) per question, please answer the following questions in your own words. A full paragraph is required, a sentence or two is not a paragraph and may result in point penalties or ineligibility. Word has a word counter; it is strongly recommended that any word counter be used to aim for approximately 200-250 words to ensure a thorough answer has been provided.

1. Why do you want to be a nursing student at Nevada State University and what have you done to prepare yourself for the rigor of our professional licensure nursing program?
  - a. Directives: The statement must include information that shows the applicant's familiarity with the nursing program here at NS.
2. If you do not get into our program this cycle, what academic plans do you have in place for strengthening your application for future consideration?
  - a. Directives: The statement must provide specific, relevant, and achievable goals that utilize resources available through NS and show an understanding of our application weighted system.

**Returning Applicant Directives on next page:**

## Personal Statements of Interest — Continued

**Returning Applicants**—anyone who has ever submitted an application to SON is a returning applicant:

In one full paragraph (approximately 200-250 words) per question, please answer the following questions in your own words. These must be new and original statements. Copied statements from any previous applications will not be accepted and will result in disqualification. A full paragraph is required, a sentence or two is not a paragraph and may result in point penalties or ineligibility. Word has a word counter; it is strongly recommended that any word counter be used to aim for approximately 200-250 words to ensure a thorough answer has been provided.

1. Why do you still want to be a nursing student at Nevada State University and what have you done since your last application to better prepare yourself for our program?
  - a. Directives: The statement must provide specific details of progress and/or accomplishments with NS since the applicant's last application submission.
2. If you do not get into our program this cycle, what academic plans do you have in place for strengthening your application for future consideration?
  - a. Directives: The statement must provide specific, relevant, and achievable goals that utilize resources available through NS and show an understanding of our application weighted system.

## SNA Bonus Points Essay

***Student Nurse Association (SNA) Members – Not required, for bonus points only:***

Pre-nursing students who are current SNA members may submit an essay for bonus point consideration. Only SNA members who have volunteered with SNA throughout the last semester or longer are eligible for this bonus essay. This essay is optional, not mandatory. The essay must be between 200-250 words, must be the applicant's original work, must be typed, must contain proper grammar and spelling, and must have appropriate references (if applicable). References will not be factored into the word count. Please type up the essay and submit it as a separate PDF attachment with your application submission. Please do not include this essay with your Personal Statements, as it may be overlooked, and points will not be assessed.

**Bonus Essay Question – SNA Members only:**

1. Please explain why you joined SNA and describe the volunteer activities in which you have participated with the association.
  - a. Directives: The statement must provide specifics details of volunteer activities with SNA since becoming an active and participatory member. We will be reaching out to SNA to verify participation, so please make sure you are on their list for eligibility participatory bonus points. If SNA does not verify your activities and volunteer work, no bonus points will be given.

## Application Weighted Sections

The nursing application is weighed across four academic sections: Program Specific GPA, Biology 223 grade, TEAS score, and Nevada State Credits. Application maximum is 1,000 points. Points are awarded proportionally to achievements earned in each section.

### Program Specific GPA—Nursing Prerequisite Courses

Point Range: 200-500

Weight of Application: 50%

*Table 1 Program Specific GPA*

<b>From</b>	<b>To</b>	<b>Points</b>	<b>From</b>	<b>To</b>	<b>Points</b>
3.250	3.274	<b>200</b>	3.650	3.674	<b>360</b>
3.275	3.299	<b>210</b>	3.675	3.699	<b>370</b>
3.300	3.324	<b>220</b>	3.700	3.724	<b>380</b>
3.325	3.349	<b>230</b>	3.725	3.749	<b>390</b>
3.350	3.374	<b>240</b>	3.750	3.774	<b>400</b>
3.375	3.399	<b>250</b>	3.775	3.799	<b>410</b>
3.400	3.424	<b>260</b>	3.800	3.824	<b>420</b>
3.425	3.449	<b>270</b>	3.825	3.849	<b>430</b>
3.450	3.474	<b>280</b>	3.850	3.874	<b>440</b>
3.475	3.499	<b>290</b>	3.875	3.899	<b>450</b>
3.500	3.524	<b>300</b>	3.900	3.924	<b>460</b>
3.525	3.549	<b>310</b>	3.925	3.949	<b>470</b>
3.550	3.574	<b>320</b>	3.950	3.974	<b>480</b>
3.575	3.599	<b>330</b>	3.975	3.999	<b>490</b>
3.600	3.624	<b>340</b>	4.000		<b>500</b>
3.625	3.649	<b>350</b>			

### Biology 223 Grade

Point Range: 0-200

Weight of Application: 20%

*Table 2 Biology 223 Grade*

<b>1<sup>st</sup> Attempt</b>	<b>2<sup>nd</sup> Attempt</b>	<b>1<sup>st</sup> Attempt</b>	<b>2<sup>nd</sup> Attempt</b>
A	200	A	170
A-	170	A-	140
B+	140	B+	110
B	110	B	80
B-	80	B-	50
C+	50	C+	20
C	20	C	0
<b>Other grades</b>	<b>Ineligible</b>	<b>Other grades</b>	<b>Ineligible</b>

## TEAS Exam Score

Point Range: 120-200

Weight of Application: 20%

Points = Total Score x 2 (i.e., 100% = 200 points, 99.9% = 199.8 points, etc.)

## Nevada State Credits

Point Range: 0-100

Weight of Application: 10%

Points = Number of earned NS credits (i.e., 3 NS credits = 3 pts, 20 credits = 20 pts, etc.)

## Bonus: Completion of Biology 224 and 251

Point Range: 0-6

BIOL 224 or 251 in progress will not yield bonus points.

1<sup>st</sup> or 2<sup>nd</sup> attempt, maximum of 3 points for each course.

*Table 3 Biology 224 and 251 Bonus*

Grade	Points
A	3
A-	2
B+	1
B	0.5
B-	0.25
C+	0
C	0
Other grades	Ineligible

## Bonus: Volunteer Hours with SON Simulation Lab

Point Range: 0-60

1 hour of volunteer time = 1 bonus point

Hours must be completed at the time of application and must be verified through submission of hourly sheets signed by NS Simulation Lab Staff.

## Bonus: Student Nurse Association Membership and Activities

Point Range: 0-10

[SNA Membership and Essay Required](#)

## Discretionary Assessment

The Application Weights section is for unofficial use only and is not fully inclusive of program eligibility stipulations or SON application evaluation assessments. The SON Admissions Committee has the authority to use discretion when determining final application scoring and offers of admission. As this is a professional licensure program, the committee values professional student conduct and error free essay submissions, in addition to accurate and error free application submissions. Professionally presented and error free submissions speak highly to an applicant's regard and understanding of the high academic expectations and personal responsibility required when entering a demanding and rigorous professional licensure program.

Updated: May 10, 2024