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Be Involved**WELCOME**

Welcome to the first edition of the Nevada State University Monthly Institutional Policy Newsletter “Inside Institutional Policy!” We’re excited to bring you important updates on policies and procedures that impact our university community. This newsletter will keep you informed on the latest policy news, developments, and opportunities to get involved.

Additionally, we will offer valuable resources to guide you in effectively engaging with policy, empowering you to make a meaningful impact. Stay tuned for all the information and tools necessary to navigate and shape the policy landscape!

INSTITUTIONAL POLICY UPDATES

GP 1 POLICY ON INSTITUTIONAL POLICY AND PROCEDURE

New General Policy: GP 1 Policy on Institutional Policy and Procedure codifies the Nevada State University life cycle for institutional policy. All institutional policies and procedures are subject to the terms outlined in GP 1, unless addressed by another General Policy.

POLICIES IN DEVELOPMENT

- **AD 1 Office Assignment and Space Use** | Responsible Unit: FBO
- **FB 5 Hosting Policy** | Responsible Unit: FBO
- **FB 6 Honorariums Policy** | Responsible Unit: FBO
- **FB 7 Charging Facilities Policy** | Responsible Unit: FBO
- **PS 10.1 Use of Unmanned Aerial Systems Policy** | Responsible Unit: FBO
- **PS 11 Key and Building Access Policy** | Responsible Unit: FBO
- **AD 6.1 Free Speech** | Responsible Unit: Advancement

RECENTLY POSTED POLICIES

- **GP 1 Policy on Institutional Policy and Procedure** | Responsible Unit: Office of the President
- **PS 6.1 Tobacco/Electronic Smoking Devices on University Premises** | Responsible Unit: FBO

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POLICY SPOTLIGHT

PS 6.1 Policy on Tobacco/Electronic Smoking Devices on University Premises

A Nevada State University student, Andrew Valdez, started the process in 2020 that led to the PS 6.1 Smoke-free, Vape-free policy. This policy is meant to guarantee the right to breathe smoke-free air, recognizing this is a priority to encourage a healthy working and learning environment for all members of our campus community. To support achieving this purpose Nevada State University provides cessation resources and prohibits smoking and the use of tobacco products, including Electronic Smoking Devices (ESDs) or vaping, anywhere on the Nevada State University campus.

The Breathe with Ease Team is leading the adoption and implementation of this policy. The team consists of college leaders, students Ayanna McAfee, Donovan Wilson and Karina-Marie Constantino supported by Dr. Seseer Mou-Danha, Namita Koppa, Anntoinette Rivera and Dr. Laura Rosales-Lagarde from the NS Sustainability Council. Southern Nevada Health District and Truth Initiative provided financial support to this effort.

A draft of the policy was reviewed by a task force made of all campus constituents, then open for public commenting and approved by Nevada State Student Alliance, Faculty Senate, and Classified Employees before being signed by President DeRionne Pollard, serving as an example of shared-governance.

CESSATION RESOURCES



The Nevada Tobacco Quitline

Free, confidential coaching and support to help you quit tobacco, including personalized quit plans and access to Nicotine Replacement Therapy. Call 1-800-QUIT-NOW (784-8669).



The EX Program

A digital tobacco cessation program with personalized quit plans, interactive tools, and expert guidance from Mayo Clinic and Truth Initiative. A strong online community supports and connects members with others on the same journey, increasing their chances of successfully quitting for good.



QuitAssist

A step-by-step evidence-based strategy to quit tobacco increases your chances of successfully quitting for good. QuitAssist's "5 Keys for Quitting" focuses on: preparation, support, behavior change, medication, and relapse prevention.

POLICY TOOLS & RESOURCES

EQUITY LENS

Learn how to write equitable policy: [Applying an Equity Lens to Policy Development](#) (Association for College and University Policy Administrators)



ACCESSIBILITY

Learn how to write clear policy: [Plain Language for Policy Development](#)

INSTITUTIONAL POLICY RESOURCE

Take a look at our [Institutional Policy Life Cycle](#) which summarizes the phases of institutional policy development at Nevada State University.



BE INVOLVED

HOW CAN YOUR INPUT BE INCLUDED?

When it comes to our Nevada State University campus, your input is important to us! We are dedicated to accessibility and collaboration in shaping policies that affect our community. We encourage all campus community members to participate in the policy development process.

Here are some ways to get started:

- ☒ Familiarize yourself with our new **Policy on Institutional Policy and Procedure (GP 1)** [here](#).
- ☒ Join a Policy Development Team (PDT) as opportunities become available.
- ☒ Schedule a policy consultation for all policy-related support.
- ☒ Submit Public Comment—share your thoughts and suggestions during open commenting periods.
- ☒ Submit a Policy Initiation Request Form for a new policy or revision to an existing policy. [Submit request here](#).

Engage in the conversation and contribute to the future of NSU!

Visit nevadastate.edu/policy or email policy@nevadastate.edu to learn more and get involved today.



WE WANT YOUR FEEDBACK!

Scan the QR code below or [click here](#) to provide feedback about anything relating to Institutional Policy at Nevada State University.

Scan me

