

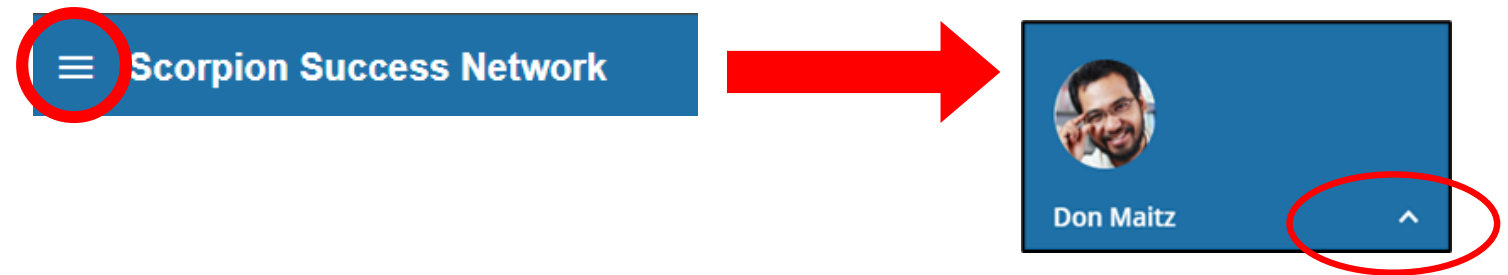


NEVADA STATE UNIVERSITY
ACADEMIC
ADVISING CENTER

Scorpion Success Network Faculty Profile

Step 1: Login to Scorpion Success Network.

Step 2: Click the three lines (menu icon) at the top left of the screen.



Step 3: Click **Institutional Profile**

Step 4: Select your **Default Login Page** (this will be the page that you see when you log into SSN)

Step 5: Indicate your Title (this will be public)

- **Contact Information**
- **Login:** NSHE (will be automatically inputted)
- **Institutional Email:** NSC email (will be automatically inputted)
- **Phone:** Direct line (can be adjusted)
- **Time Zone:** Pacific Time

Step 6: Complete the **General Overview** and **My Biography**, then click submit



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