



STUDENT FINANCIAL SERVICES

Raker Student Success Center | 2nd Floor
 1300 Nevada State Drive | Henderson, Nevada 89002
 Financial Aid | finaid@nsc.edu | 702.992.2150 | FAX 702.992.2151
 Student Accounts| sfs@nsc.edu | 702.992.2120 | FAX 702.992.2121
 Veterans Benefits | va@nsc.edu | 702.992.2199 | FAX 702.992.2151

Loan Change Request Form

PLEASE CAREFULLY READ THE NOTES AND INSTRUCTIONS ON THIS PAGE BEFORE SUBMITTING PAGE TWO OF THIS FORM TO THE FINANCIAL AID OFFICE.

Use this form ONLY if you do NOT want to accept loan funds for equal amounts in the fall and spring semesters OR if you have previously declined loans you now want to accept.

To accept offered loans for equal amounts in fall and spring (or single semester loan offers), login to your MyNevadaState Student Center, select Accept/Decline Awards, indicate your choice and submit. If you select “Accept” you will then have an option to reduce the amount you would like to accept.

PLEASE NOTE

- **You must be enrolled at least half-time at NS to receive loans.**
 - For **Undergraduate**; Freshmen, Sophomores, Juniors and Seniors, that is at least **6 financial aid eligible credits**.
 - For **Graduate**; Master’s level students, that is at least **5 financial aid eligible credits**.
- **Decrease** requests can only be processed for loans for which a refund has **NOT** been generated. If you wish to reduce or cancel a loan for which a refund has been generated, please contact the NS Financial Aid office.
- For loan **increase** requests, there are maximum lifetime limits, annual limits, and term/semester limits, as well as other eligibility criteria, which may prevent us from awarding you the full amount you request. We will award as much as possible based on your eligibility.

Year in College	Max Subsidized Loan for the Year Possible*	Dependent Unsubsidized for the Year	Total Dependent Yearly Maximum Combined	Independent Unsubsidized for the Year	Total Independent Yearly Maximum Combined
0-29 cr Freshman	\$3,500	\$2,000	\$5,500	\$6,000	\$9,500
30-59 cr Sophomore	\$4,500	\$2,000	\$6,500	\$6,000	\$10,500
60+ cr Junior/Senior	\$5,500	\$2,000	\$7,500	\$7,000	\$12,500
Graduate	N/A	N/A	N/A	\$20,500	\$20,500

*Subsidized Maximum can vary based on SAI and lifetime loan eligibility.

- Federal Regulations require completion of **Entrance Loan Counseling** and a **Master Promissory Note** at www.studentloans.gov before loan funds can be disbursed. If **Financial Awareness Counseling** is on your MyNevadaState To Do List, you must complete that before loans can be disbursed.
- Loan amounts must be at least **\$50** and must be whole dollar amounts (no cents).

CONTACT US if you have questions or need assistance with completing this form. Our contact information is provided at the top of this page.

Complete and submit the form on page 2 of this document after reading the information provided above.

Loan Change Request Form

Student Name: _____ Student ID#: _____

Estimated Graduation Date (required information): _____

Indicate your current NS grade level: Freshman Sophomore Junior Senior Masters

INSTRUCTIONS

- Fill in the blank(s) of this form to indicate how you would like your loans adjusted adding the year to the term ex: Fall 2025
- When you fill in the amount, indicate the TOTAL amount you want for each term and each loan type.

To request a loan cancellation, enter zero in the box for the appropriate term(s). This applies ONLY to loans for which a refund has **NOT** been generated. If you wish to reduce or cancel a loan for which a refund has been generated, please contact the NS Financial Aid office.

	Subsidized	Unsubsidized	Yearly Loans Combined
Term	Total Amount Requested (up to maximum per term)	Total Amount Requested (up to maximum per term)	Total Amount Requested (up to maximum per year)
Fall _____ + Spring _____ Amount splits equally between terms			
Fall _____ Only			
Spring _____ Only			
Summer _____ Only			
Total			

EXAMPLES

- **Increase example:** You already accepted \$500 in Subsidized Loan for the fall 2024 semester. To request \$1,000 more in subsidized loan for the fall 2024 semester, you would put \$1,500 in the blank (\$500 already accepted plus \$1,000 additional requested)
- **Decrease example:** You originally accepted \$1,750 in Subsidized Loan for the fall 2024 semester, but the loan funds have not yet paid out and you have decided you only want \$1,000 in Subsidized Loan for the fall 2024 semester. You would put \$1,000 in the blank below in the Subsidized Loan section for Fall 2024.

Amounts requested are subject to eligibility.

My signature below confirms that I am requesting Federal Direct Loans in the amounts listed above, that I have read and agree to abide by the policies and procedures as outlined in the NS Catalog, and that I understand that future financial aid is dependent upon my ability to maintain Satisfactory Academic Progress as defined on the Financial Aid Web site and in the NS Catalog (<https://nevadastate.edu/financial-aid/financial-aid-policies/>).

Student Signature: _____ Date: _____